

The Plan Review and Permitting Process for Commercial Construction:

- Building or Remodeling a Commercial Building (including rental homes and apartments):
 - Submit a copy of the plans which are stamped and approved by the State Fire Marshal's Office to the City Inspector's Office for review. If job is remodeling on an existing building, bring a scope of work along with the plans.
 - Electrical, Plumbing and Air Conditioning work on ALL commercial projects MUST be performed by contractors who are registered with the City of New Iberia.
 - The City Inspector's Office requires that a plan review for code compliance be performed by either the State Fire Marshal's Office or an ICC certified plan reviewer. If the project is minor in nature, it is possible that a 3rd party plan review for code compliance is not necessary. The Building Official of the City of New Iberia will make that determination. State or Local Fire Marshal review for life safety and ADA compliance is required for all commercial projects prior to the issuance of a building permit, excluding rental homes and duplexes. To submit a set of plans for review and to obtain the fee involved, contact the State Fire Marshal's Office at (800) 256-5452. To contact the local Fire Inspector's Office call (337) 369-2370. Please note, the local Fire Inspector's Office will not perform a plan review for code compliance, only of life safety and ADA compliance for projects that are minor in nature.
 - It may be necessary for your project to be reviewed by the Department of Health & Hospitals prior to the issuance of a building permit. You may ask the Inspector's Office if this review is required for your project or contact a sanitarian with the Department of Health & Hospitals at (337) 373-0021.
 - Commercial projects which involve the creation, addition and/or alteration of a foundation are required to receive drainage impact approval in writing from the City's Public Works Department prior to the issuance of a building permit. Contact the City of New Iberia's Public Works Department at (337) 369-2391.
 - Department of Planning review is required for Apartment and/or Multi-Family Developments (excluding one or two family dwellings), New Construction for Commercial/Industrial Developments over 10,000 square feet (irrespective of site size or involving one or more buildings), Commercial/Industrial New Construction on a site of three acres or greater (irrespective of building size), and Commercial/Industrial Developments involving two or more buildings on one site (irrespective of building or site size). To obtain a review you may contact the City of New Iberia's Department of Planning at (337) 369-2330.
 - Once the plans have been completely reviewed and all of the criteria above are met, a permit may be issued.

NOTE: Any commercial project with a valuation cost of \$50,000.00 and above must have a State Licensed General Contractor perform the work. For additional information contact the State Licensing Board for Contractors at (800) 256-1392.